

COVID 19 UPDATE

March 17, 2020



SANDY SPRINGS™

GEORGIA

Public Information

- Center for Disease Control
 - <https://dph.georgia.gov/>
- Georgia Department of Health
 - <https://dph.georgia.gov/>
 - Hotline: 844-442-2681
- World Health Organization
 - <https://www.who.int/>
- City website:
 - <http://www.sandyspringsga.gov/>



Website

COVID-19 / Coronavirus

impacted city services & events

[Public Safety](#)

Impacted City Services and Events

To support mitigation efforts for disease control related to the current COVID-19 pandemic, all City of Sandy Springs facilities are closed to the public until further notice. While the buildings are closed, city staff will continue operations remotely to provide continued service to the community. [Learn more about impacted services and events](#), and how to continue doing business with the City.

About COVID-19

COVID-19, also commonly called Coronavirus, is a severe acute respiratory virus. According to the World Health Organization, viruses are named based on their genetic structure to facilitate the development of diagnostic tests, vaccines and medicines. [Learn more on the Georgia Department's of Public Health's website.](#)

What Can You Do To Help Stay Healthy - Preventing the spread of COVID-19 is a community effort. The Centers for Disease Control and Prevention provides [recommendations](#) focused on slowing the transmission of COVID-19.



Smart911, a part of Sandy Springs Alerts, provides 9-1-1 call takers and first responders critical information you want them to know in any kind of emergency. It is part of a national service, meaning your profile travels with you and is visible to any participating 9-1-1 Center.

Smart911 now includes options to provide first responders with information should

you have flu-like symptoms, have self-quarantined, or were directed to isolate due to illness. If you have not yet signed up, [sign up today](#). If you have an account, you can [update your information](#) at any time.



[Click here to sign up for Smart 911 & emergency notifications thru Sandy Springs Alerts](#)

PRESS RELEASES | NEWS

[FCMC Judicial Emergency 031720](#)

[State Order closing all public schools 3.16.20](#)

[Fulton County Closing Government Center 3.16.20](#)

[Fulton County Juvenile Court Modified Operations Statement 3-15-2020](#)

[Fulton Schools Update 3.15.20](#)

[Kemp Authorizes Call of](#)

Municipal Court

[understanding your citation](#) [preparing for your court appearance](#) [pay a ticket or fine](#) [court functions](#) [court resources](#) [faq](#)

Municipal Court

[City Services](#)

The City of Sandy Springs Municipal Court building is closed in order to support mitigation efforts for disease control related to the current the COVID-19 pandemic. All cases will be rescheduled and a notice will be mailed once the court reopens.

If you have any immediate concerns, you can email the court at municipalcourts@sandyspringsga.gov and someone will respond as soon as is possible.

If you are reporting to Probation, they can be contacted at the following.

- Probation Main Office: 678-443-9740
- Tempest Mothershed - tmothershed@ppsinfo.net
- _Josh Perry - 404-263-6665 jperry@integritysupervisionservices.com
- _Moses Anderson - manderson@integritysupervisionservices.com
- _Mario Gonzales - 404-723-8146 mgonzales@integritysupervisionservices.com



Public Meetings Calendar

March 17, 2020 City Council Meeting

Due to the concerns surrounding COVID-19, the March 17, 2020 meeting of the Sandy Springs City Council will be live-streamed.

Instructions for accessing via the Internet will be posted prior to the meeting. For those who wish to make a public comment, you can do so via emailed [public comment form](#). If you wish to speak but will not physically attend the meeting, your comments will be read by the city clerk into the record. All public comment forms must be submitted prior to the 6:00 p.m. start of the meeting. You can email your completed comment card to rgonzalez@sandyspringsga.gov.

March 18 Planning Commission and April 1 Board of Appeals Meetings

Due to the concerns surrounding COVID-19, the March 18 Planning Commission and April 1 Board of Appeals Meetings meetings have been cancelled.



(All Categories) ▾

Outreach: Social Media

#CONNECT

Questions about COVID-19?

Talk about COVID-19 is everywhere. If you are feeling anxious, overwhelmed, confused, or simply have questions, the National Disaster Distress Helpline is set up for you.

1-800-985-5990
text: "TalkWithUs" to 66746
DisasterDistress.samhasa.gov



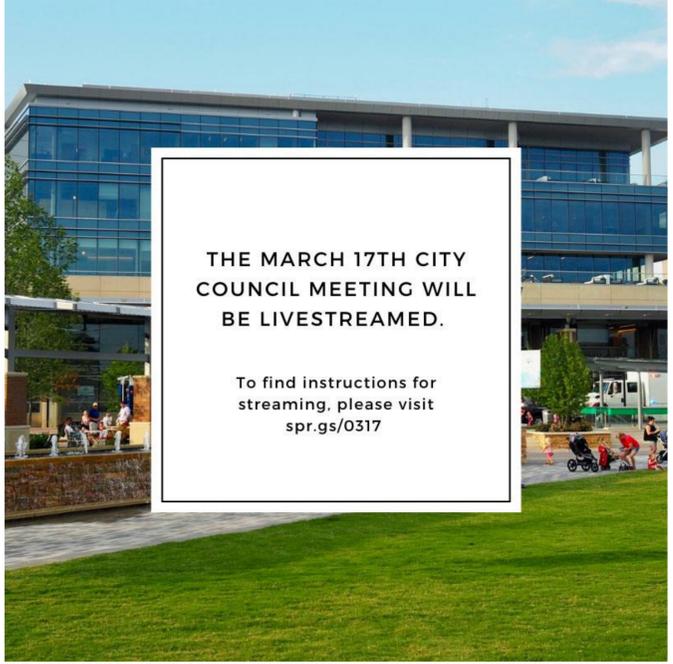
IT'S GOING TO BE A WEEK
**We started with a time change
Then a full moon
Followed by Friday the 13th**

Don't forget to wash your hands!

No, It's not Halloween

For the protection of our first responders and their patients, our public safety personnel are using CDC recommended personal protection equipment when responding to certain 9-1-1 calls.

When calling 9-1-1, please inform the call taker if anyone at the location is experiencing flu-like symptoms



THE MARCH 17TH CITY COUNCIL MEETING WILL BE LIVESTREAMED.

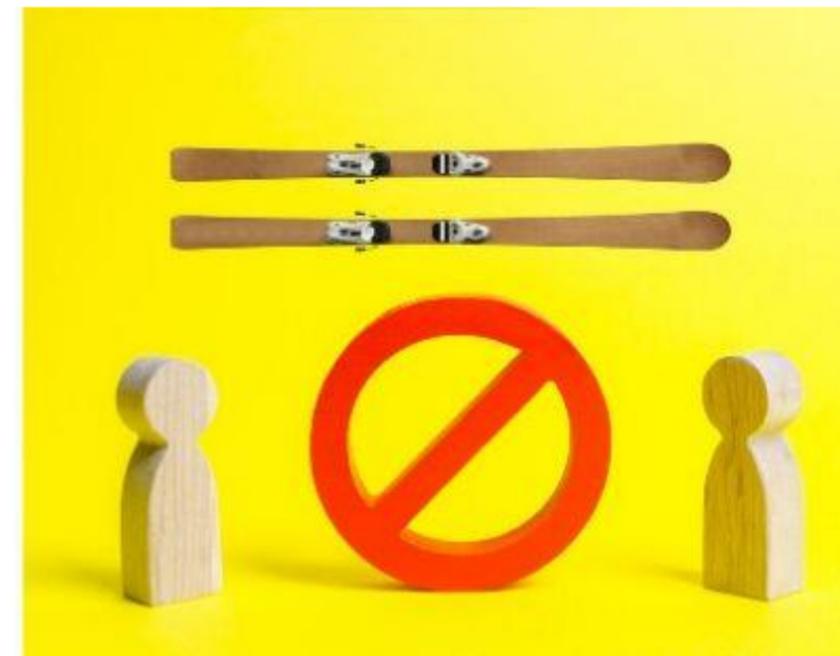
To find instructions for streaming, please visit spr.gs/0317

Social Distancing 101

While we're no longer gathering at school or the office, a reminder to keep a distance when out in the community.

The CDC recommends maintaining a distance of six feet (think the length of a pair of skis).

Distance + good hand washing + sneeze & cough etiquette = less germs spread



Outreach: Informational

MITIGATION STRATEGIES FOR COVID-19

The goal of mitigation strategies are to slow the transmission of the disease. The following are recommendations from the Centers for Disease Control and Prevention. You can obtain additional information at [CDC.gov](https://www.cdc.gov)

1 KEEP INFORMED

Use reliable sources to find information on COVID-19. Three recommended websites:
[CDC.gov](https://www.cdc.gov) - Centers for Disease Control & Prevention
[DPH. Georgia.gov](https://www.dph.ga.gov) - Georgia Department of Public Health
[SandySpringsGA.gov](https://www.sandyspringsga.gov) - City of Sandy Springs



2 KNOW THE SIGNS

Symptoms can include fever, cough and shortness of breath. Call your doctor if you develop symptoms and have been in close contact with a person known to have COVID-19 or have recently traveled from an area with a known outbreak of the disease.



3 WHAT TO DO IF SYMPTOMATIC

- Stay home when you are sick
- Call your health care provider's office in advance of a visit
- Limit movement in the community
- Limit visitors



4 PERSONAL PROTECTIVE MEASURES

- Stay home when sick
- Practice good handwashing
- Social Distancing (good respiratory etiquette)
- Clean frequently touched surfaces daily



5 CREATE A HOUSEHOLD PLAN

Plan in case there is illness in the household or disruption of daily activities due to COVID-19

- Consider a 2-week supply of prescription and over-the-counter medications, food and other essentials
- Establish ways to communicate with others (family, friends, co-workers, etc)
- Establish plans to telework, what to do about childcare needs, how to adapt to cancellation of events.



6 KNOW THE EMERGENCY PLAN

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GEORGIA

Preventing the spread of COVID-19 is a community effort.
For more information, visit
<http://www.sandyspringsga.gov/public-safety/covid-19>

CITY OF SANDY SPRINGS TO CLOSE CITY FACILITIES TO PUBLIC

SANDY SPRINGS, Ga. (March 14, 2020) - Following Georgia Governor Kemp's declaration of a health care emergency and to continue efforts to slow the spread of COVID-19, Sandy Springs officials are closing all city facilities, including city hall and municipal court, to the public until further notice.

The Emergency Management Team will report as scheduled, with all additional staff using telework options as planned under the City's pandemic Continuity of Operations Plan.

The Tuesday, March 17, 2020, meeting of the City Council will be conducted via live stream only. Residents who wish to present public comment will be able to do so via email. Instructions can be found at [sandyspringsga.gov/government/public-meetings-calendar](https://www.sandyspringsga.gov/government/public-meetings-calendar).

While the buildings are closed, city business will continue to be conducted with staff working via remote locations. Individuals are encouraged to use the City's online channels and Call Center (770.730.5600) for assistance in doing city business. If items require in-person communication, please contact your city representative related to the matter for instructions.

City officials also are encouraging all residents to complete registration for Smart 9-1-1 through Sandy Springs Alerts (www.sandyspringsga.gov/alerts). Smart 911 provides 9-1-1 call takers and first responders with the critical information you want them to know in an emergency. Smart 911 includes options to provide first responders with information should you have flu-like symptoms, have self-quarantined, or were directed by health officials to isolate due to illness.

CONTINUING QUALITY SERVICES

During City Facility Closures

CUSTOMER CARE

While the buildings are closed, city staff will continue operations remotely to provide continued service to the community. The Call Center will remain operational and can help answer questions you may have. For help, call 770.730.5600

BUILDING PERMITS

To submit a building permit, view the status of a permit, schedule an inspection, or view the status of a code ordinance violation visit <https://build.sandyspringsga.gov/Public/Main>

BUSINESS LICENSES & COURT FINES OR FEES

You can renew your business license or pay your business occupational tax online. You can also pay any court fines or fees online. Visit <https://sandysprings.governmentwindow.com/start.html>

PUBLIC WORKS NEEDS

To report a service need, such as potholes, code violations, traffic issues, etc., you have several options:

- The 24/7 Call Center at 770.730.5600
- Online Chat <https://chat.sandyspringsga.gov/>
- Download Sandy Springs Works app

"CONTINUED CARE FOR ALL"

Read more at [sandyspringsga.gov](https://www.sandyspringsga.gov).

SANDY SPRINGS™
ECONOMIC DEVELOPMENT

Stay Informed Regarding COVID-19

Visit the Center for Disease Control's [website](https://www.cdc.gov) for the most current information and health tips to keep yourself and others safe.

To stay up-to-date with the City's response to COVID-19, visit the City's [webpage](#).

City of Sandy Springs Facilities Closed Until Further Notice

Signage

CITY FACILITY CLOSURES

In order to support mitigation efforts for disease control related to the current COVID-19 pandemic, all Sandy Springs facilities are closed to the public until further notice, including City Hall, Municipal Court and the Police Headquarters.

The Tuesday, March 17 Council Meeting will be closed to the public, however you can submit comments in advance and view a live-stream online. Learn more at: spr.gs/0317

Other upcoming public meetings have been cancelled. For the latest public meeting information, visit: spr.gs/pm

All Sandy Springs recreational programming is cancelled until further notice.

While buildings are closed, city business continues to be conducted with staff working via remote locations. Individuals are encouraged to use the City's online channels and Call Center (770-730-5600) for assistance.

For more information on the impact of COVID-19 on City services and events, visit: spr.gs/covid

Call Center
770-730-5600

Website
SandySpringsGA.gov

Facebook
[/SandySpringsGA](https://SandySpringsGA)



In order to support mitigation efforts for disease control related to the current COVID-19 pandemic, please do not enter this building if any of the following apply to you:



You have any of the following flu like symptoms:

- Fever
- Sore Throat
- Cough
- Shortness of Breath



You, or anyone residing with you, have been to any overseas country/ countries outside the United States in the past 30 days



You have come into close contact with anyone confirmed of having the following in the past 15 days:

- Influenza (any strain)
- 2019 Novel Coronavirus

If any of these conditions apply to you, you must call or email the court to reschedule your case.

Court Phone: 770.206.2075
MunicipalCourts@sandyspringsga.gov



PUBLIC MEETINGS

In order to support mitigation efforts for disease control related to the current COVID-19 pandemic, public meetings have been cancelled or are being live-streamed.

Please visit spr.gs/pm for more information



Marquee

**STAY
HEALTHY**



**WASH
YOUR
HANDS
OFTEN**

SPR.GS/COVID

**KEEP
6 FEET**



**BETWEEN
YOU
AND
OTHERS**

SPR.GS/COVID

**USE A
TISSUE**



**WHEN
YOU
COUGH
OR
SNEEZE**

SPR.GS/COVID

**CITY
HALL
IS
CLOSED**

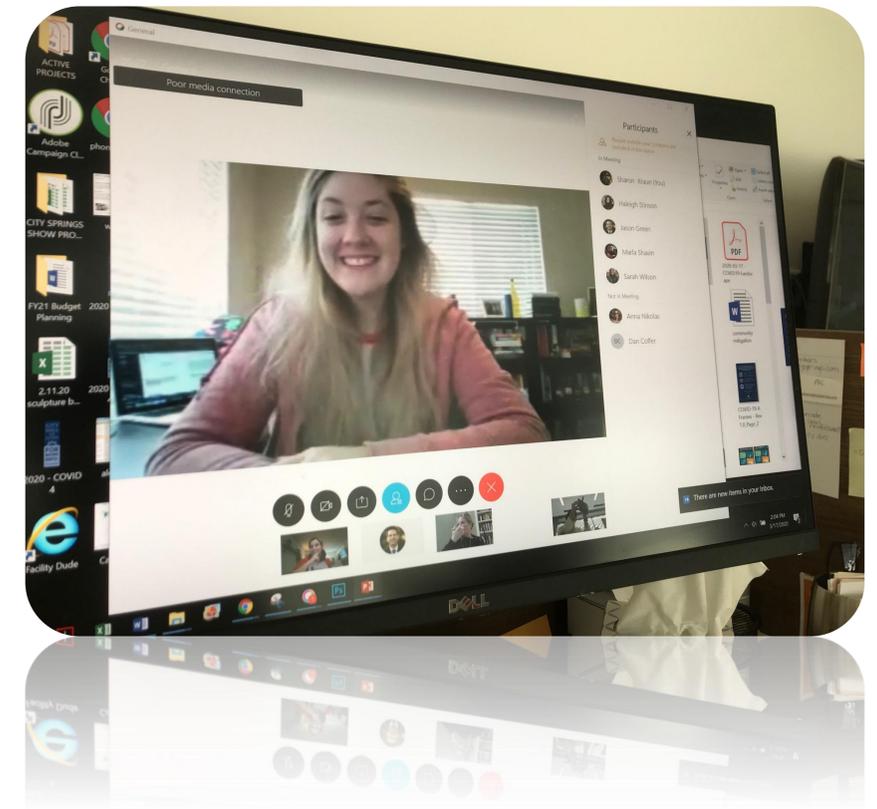


**FOR
MORE
INFO:**

SPR.GS/COVID

Communications

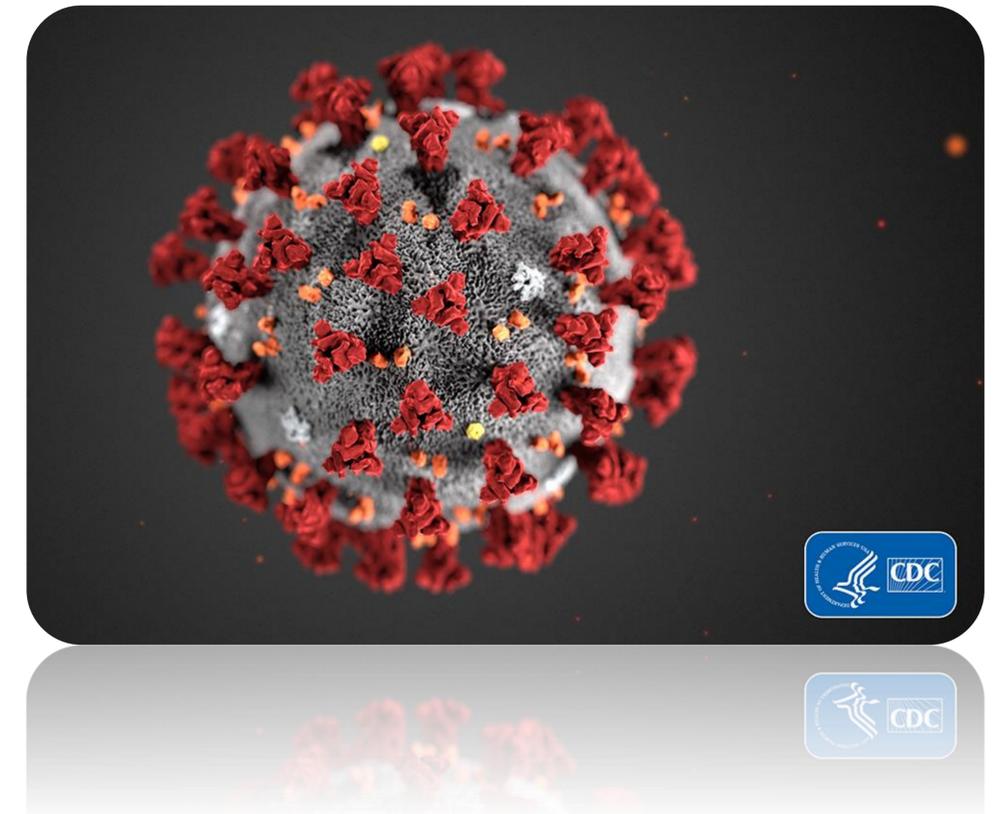
- Staff is working remotely
- There is a focus on website and social media updates to keep the public informed
- Call Center scripting and training as situational elements change
 - **770.730.5600 | webchat @chat.sandyspringsga.gov**
- Media Relations
- Internal staff communications focused on COVID & operational changes
- Assist staff with needs from signage to messaging to live stream implementation
- Maintain City's Alerts system
- Continue planning and implementation efforts related to non-pandemic activities including Arts Center materials, Census, City Green Live, and Public Works project support



History and Where Are We Today

What is COVID-19

- A severe acute respiratory virus
- Symptoms
 - Fever
 - Cough
 - Shortness of Breath
- Spread mainly from person-to-person contact

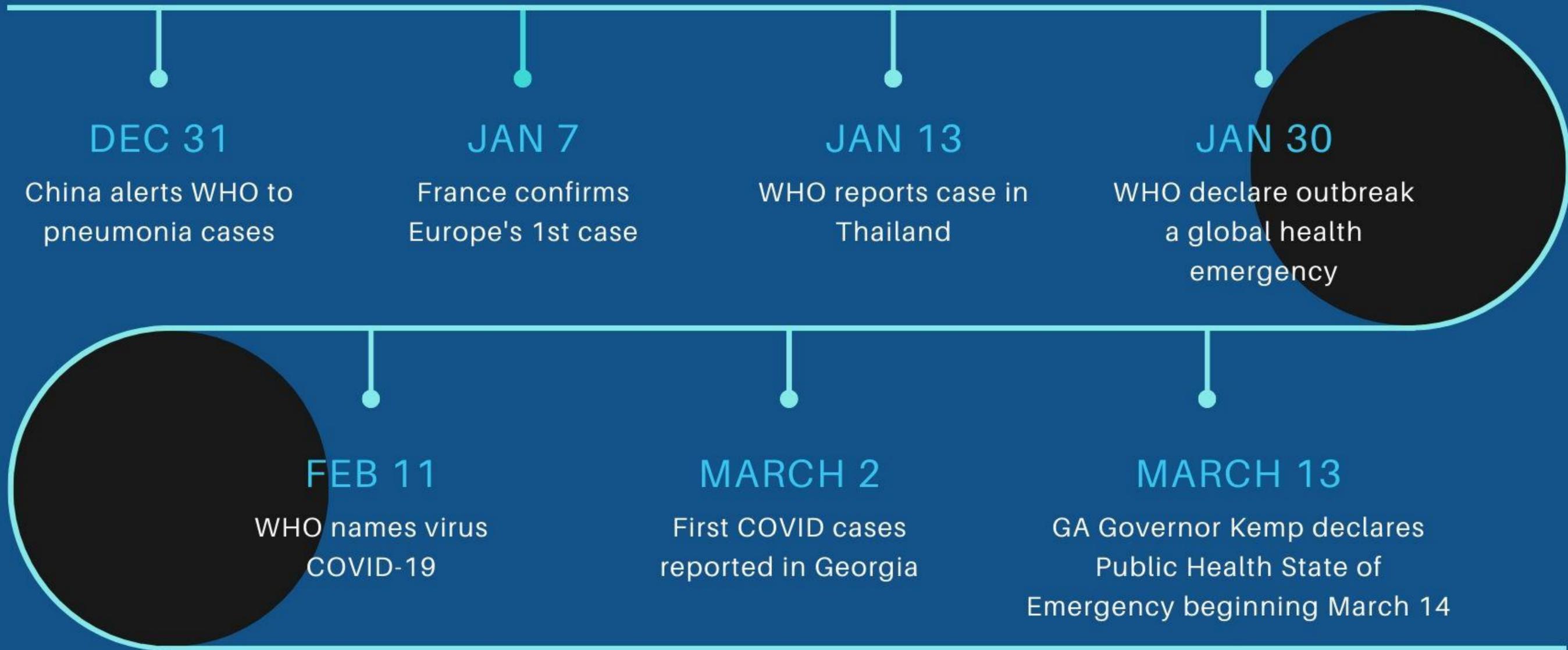


CDC Recommendations

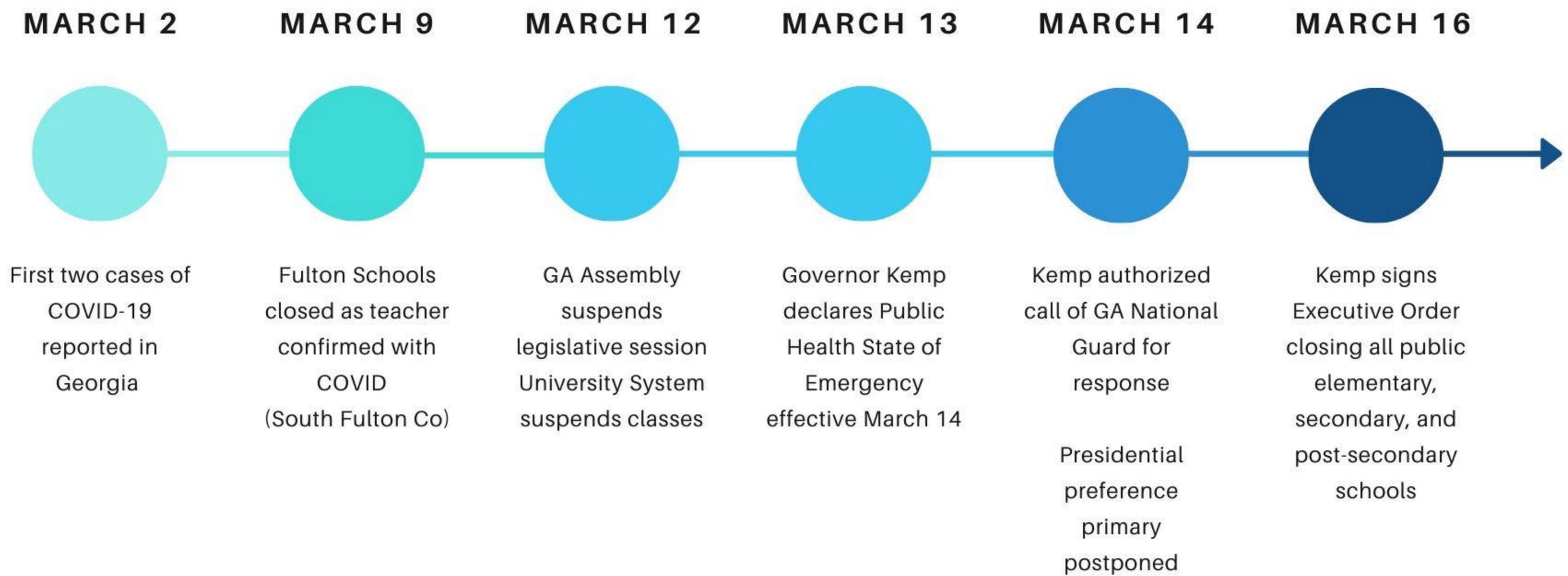
- Stay home when you are sick
- Cover coughs & sneezes with a tissue, then throw in the trash can
- Wash hands often with soap & water
- If soap & water are not available, use an alcohol-based hand sanitizer
- Routinely clean frequently touched surfaces and objects



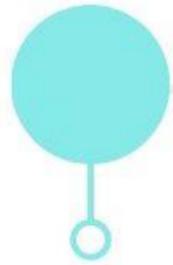
COVID-19 TIMELINE



GEORGIA TIMELINE



SANDY SPRINGS

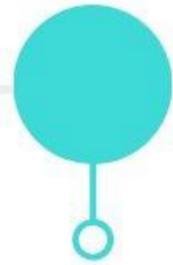


FEB 28

City launches COVID information pg; begins staff education campaign

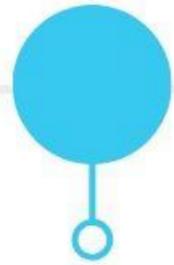
Cleaning protocols enhanced

Emergency Mgt team participates in 1st of regular COVID calls hosted by AFCEMA



MARCH 1

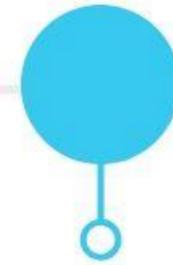
Fire Dept requires ambulatory company to monitor & screen calls for COVID symptoms during dispatch



MARCH 3

(MARCH 2 - FIRST COVID CASES REPORTED IN GA)

Fire Department issues updated operational procedures for emergency service delivery designed to mitigate risk of exposure to first responders



MARCH 6

Meetings begin to tailor Continuity of Operations Plan for potential pandemic scenario

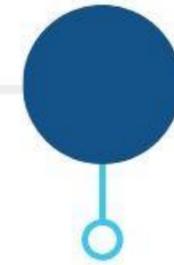
City begins distribution of gloves & N95 masks for first responders

Daily inventory of PPE at each fire station with critical resupply thresholds established



MARCH 9

Fulton Schools closed after teacher confirmed with COVID - City's After School programming canceled



MARCH 10

Fire Marshals reach out to senior centers, daycare centers, charter / private schools and houses of worship

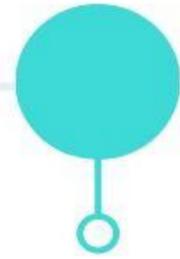
Fire Dept. begins planning for proactive approach to forecasted staffing shortages

SANDY SPRINGS



MARCH 11

Fire Dept participates in White House COVID briefing



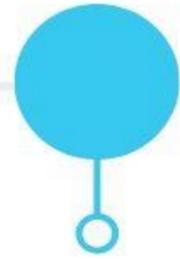
MARCH 12

City announces Council meeting live streamed

Fulton Schools close indefinitely - After School programming canceled

Fire Marshal's office calls senior/assisted facilities, schools, & high rise apt complexes to gather info on reports of symptomatic individuals

Information flier sent to residents & HOA contacts regarding prevention



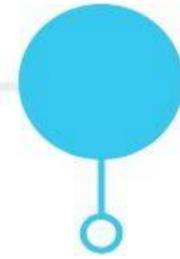
MARCH 13

City suspends programming in Arts Center & Conf Center

Planning Comm & BOA Meetings canceled

Park buildings & Fire Stations closed to public

Motorhome is secured to house public safety personnel under quarantine



MARCH 14

All City facilities are closed to the public, including City Hall & Municipal Court

City staff to telework
Emergency Mgt team continues to operate from City Hall



MARCH 16

Sandy Springs Fire Stations and Police headquarters closed to the public

City staff begin teleworking

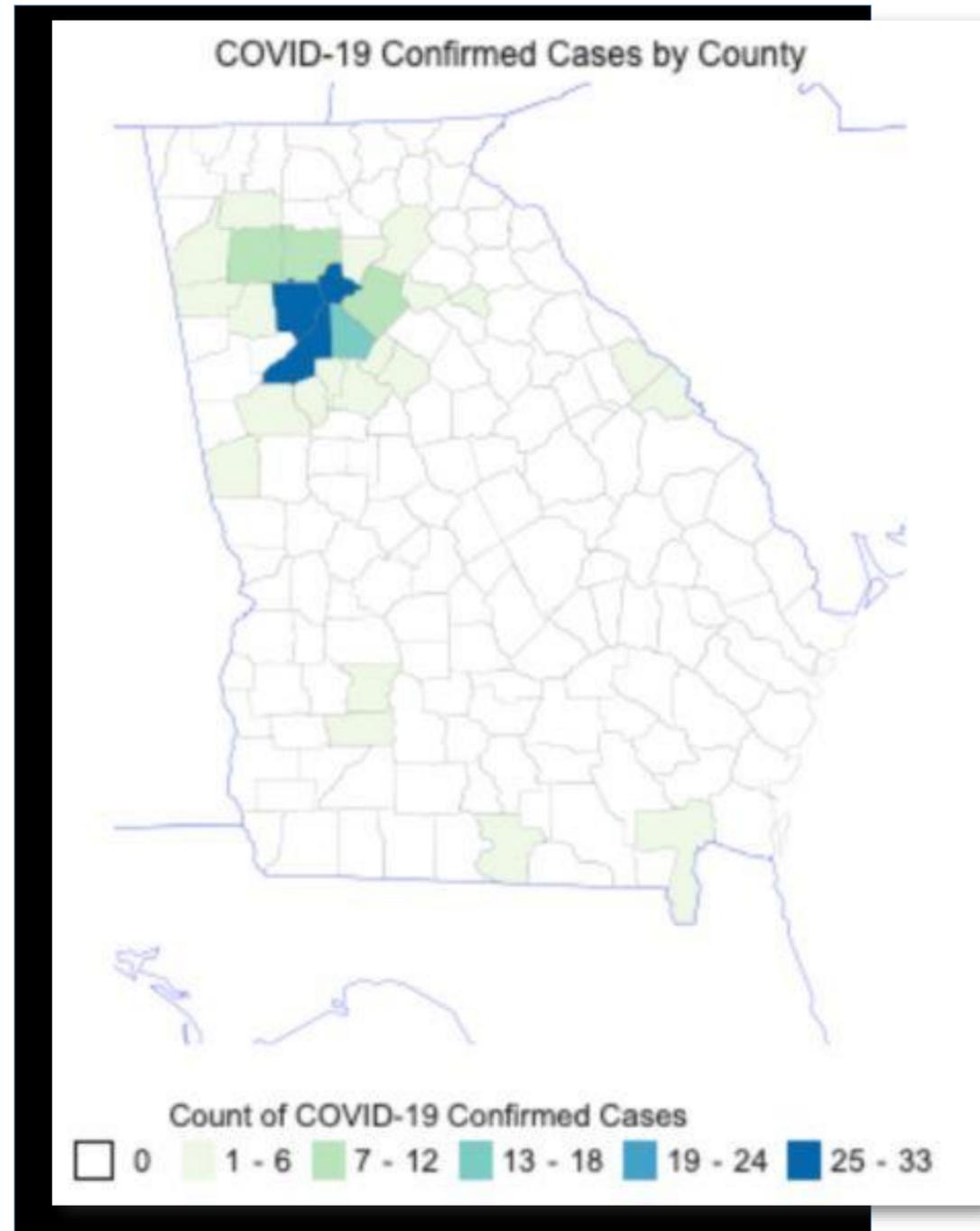
City business continues through alternative channels - information posted at sandyspringsga.gov



MARCH 17

City Council holds its regularly scheduled meeting virtually

COVID-19 in Georgia | International



Total Cases: 146 | Fulton Co: 33 | Deaths: 1



Total Cases: 80,648 | United States: 5,218 | Deaths: 7,517

Emergency Management Public Outreach

- Daily monitoring of senior care facilities, nursing homes, and assisted living facilities
 - Collecting data on high risk facilities and people reporting sick.
- Identifying locations for Points of Dispensing (if vaccine becomes available)
- Establishing safe protocols for first responders
- Communicating with surrounding jurisdictions and Fulton County

Fire Department

- All fire stations are closed to the public
- Implemented revised response protocol to ensure safety of first responders and minimize exposure to crews
- Coordinated on-scene personnel with ambulance crews to minimize contact with presumptive COVID-19 patient
- Formulated decontamination procedures
- Acquired mobile housing facility to house first responders if warranted
- Developed interactive GIS map to track all childcare, private and public schools, and senior facilities
- FMO staff makes 2 calls daily to senior facilities to monitor active cases of COVID-19 (none reported as of 3/16/2020)
- Defining the PODS deployment should it be implemented

Operational Overview

Priorities For City Action

- Reduce Opportunities For Community Spread
- Support public safety and emergency responders
- Protect the health and safety of staff & community
- Modify Protocols and City Operations to ensure continuity of City Services

City Hall Operations

- Only Key and Essential Staff operating from City Hall; all other staff either working in the field or remotely from home
- Limited access to building; one entrance. All staff entering the building are screened by an EMT
- Continued operations for essential staff working in the building
 - Loading Dock operations (normal deliveries)
 - ALL drivers screened by EMT before entering the building
 - Ongoing deep cleaning | sanitizing of all areas
 - Building security reduced to one guard per shift
- All Event Spaces are closed and deep cleaned

Police Department

- Limiting access to Police Headquarters to general public for only emergency business
 - Suspended Finger Printing, Accident Reporting (only by phone), Permitting, and other general business
- Department continues as usual with duties to protect the community
 - Limiting medical response to calls of acute nature (Heart Attacks, not breathing, etc)
 - Officers will maintain a 6 foot distance when responding to calls
- Redundancy exists to handle critical functions should illness impact staffing
 - Every sworn police officer has the ability to answer calls for service, and a significant number are cross-trained as investigators
 - Half of detectives moved to SIM training building in Doraville
- Postponing Citizens On Patrol Academy and all other non-essential training and large meetings

Public Works

- Maintain 24 hour day/7 day week rotational After/Hours On Call emergency response capability—staff are cross-trained to ensure this capability remains
- Senior leadership team with daily presence in City Hall; All other staff working remotely
- Customer service representatives are equipped to telework
- Utility permits processed remotely as much as possible
- Regular maintenance, repair and construction activities in the field still being conducted—Field staff operating remotely from their vehicles to manage these efforts
- Traffic Management Center is staffed on rotation with remote support—traffic signal field work/repair still conducted
- Overall staff have access to several different technology tools to aid in coordination and execution of Public Works tasks

Community Development

- Staff are working remotely
- Public can submit permit requests and plans online or via USPS
- Inspectors and Code Enforcement officers are in the field, using caution as needed to maintain appropriate 6 feet physical distancing
- ALL Payments can be made online
- Required meetings are held via Cisco Webex, including regular Thursday Developer meetings
- Redundancy exists in each area to accommodate daily functions should illness impact staffing

Recreation & Parks

- Essential Staff are reporting daily to Park locations, limiting access to City Hall
- All Parks are open to the public
- All programs and facility rentals are cancelled until April 1, to be evaluated as needed
- Tennis Center, Heritage Sandy Springs, Hammond Gym are closed

Municipal Court

- Staff is working remotely as needed
- Essential Functions include:
 - First Appearance/Bond Hearings held at the courthouse
 - Open Records Requests
 - Resetting Court Dates so as to not suspend a person's license
 - Preparing equipment to be set up with the jail in case we no longer can do bond hearings at our courthouse

Finance

- Majority of staff are working remotely
- Revenue is closed to general public, but continues to process licenses, permits and payments for deposit received online and through the USPS
- Accounts Payable processing all invoices through AP mailbox, payments being processed via ACH/wire or through weekly check run
- Purchasing and Finance processes primarily covered through telework with any required meetings held via Cisco Webex
- Redundancy exists in each area to accommodate daily functions should illness impact staffing

City Clerk's Office

- Staff is working remotely
- Essential Functions include:
 - Records management
 - Open Records Requests
 - Preparations for City Council meeting (conducted via livestream)

Human Resources

- Staff is working remotely
- Ongoing consultation with City Manager related to policies and procedures specific to pandemic state of emergency
- Continuation of day-to-day activities regarding payroll and staff HR assistance

Information Technology

- Priority focus on ensuring all staff have equipment needed to telework
- Set up WebEx for citywide use for conferencing and digital team meetings
- Staff is cross-trained in end-user support, security changes, network changes, and maintenance of infrastructure

Economic Development

- Staff is working remotely
- Staff is focused on responding to questions and concerns related to the business community
- Staff is assisting with community outreach as needed
- Working closely with the Chamber of Commerce

Performing Arts Center

- Staff is working remotely
- Reaching out to patrons who purchased tickets to now-canceled events. Options include refunds | rescheduled tickets
- Working with event organizers to reschedule events
- Continued efforts in preparation for the launch of the new season. Timing to be determined
- Using added time due to closures to review | revise process and procedures to enhance services

Next Steps

- Ensure the Mission Essential Functions of the City are effectively functioning during the COVID-19 incident
- Minimize exposure to first responders and city employees
- Work with Fulton County Department of Public Health and finalize POD deployment plan for Sandy Springs
- Continue to make daily contact with high risk facilities to ensure CDC protocols are communicated and followed
- Ensure essential supplies and equipment are maintain to ensure operational and response effectiveness
- Continue to provide CDC and Georgia Public Health information to citizens

Questions